



INSURANCE REQUIREMENTS
****IMPORTANT****

In order to participate in the Washington, DC Auto Show, ALL non-official contractors and service companies must provide proof of a comprehensive general liability insurance policy.

The additional insured information and policy limitations are listed on the "Application for Show Liability Insurance" below.

Insurance certificates must be in Show Management's hands by Friday December 1, 2023. Access in any way to the Walter E. Washington Convention Center will be denied until the exhibitor or supplier has provided an acceptable policy to show management. **THERE WILL BE NO EXCEPTIONS.**

APPLICATION FOR SHOW LIABILITY INSURANCE

SHOW NAME: The Washington, DC Auto Show

LOCATION: Walter E. Washington Convention Center
801 Allen Y. Lew Place, NW
Washington, DC 20001

MOVE-IN DATES: January 22, 2024

SHOW DATES: January 23-24, 2024

MOVE-OUT DATES: January 24-25, 2024

ADDITIONAL INSURED: Washington Area New Automobile Dealers Association;
Washington, DC Auto Show; Hargrove, Inc., and the Walter E.
Washington Convention Center

NOTE: Please note limits of liability coverage on the enclosed Certificate of Insurance and the **dates of coverage must be January 22-25, 2024**. Your certificate should include limits of not less than One Million Dollars (with combined single limit for bodily injury and property damage) and must cover the above as additional insured. Receipt of your certificate must be prior to the show's first move-in day.

If you have any questions, please e-mail or call Chris Daniel at cd@wanada.org or (202) 800-4194. All certificates can be mailed or e-mailed to:

Chris Daniel, Show Director
WANADA Headquarters
5301 Wisconsin Ave., NW
Suite 210
Washington, DC 20015